

TOMERONG

PUBLIC SCHOOL



We are Safe – We are Responsible – We are Respectful – We do our Best



Education

*Quality Education in a
Caring Environment*

walawaani

Welcome to Tomerong Public School - Yuin Country

As the Principal of Tomerong Public School, it is my honour to lead and serve this wonderful community of learners, parents, and staff.

At Tomerong Public School, our primary focus is to provide a nurturing and inclusive environment where every student can thrive academically, socially, and emotionally. We believe that education is a collaborative effort that involves students, parents, and teachers working together to unlock each child's full potential.

Our dedicated and passionate team of educators strive to create engaging and challenging learning experiences that cater to the diverse needs and interests of our students. We embrace innovative teaching methodologies and utilise the latest technologies to enhance student learning and prepare them for the opportunities and challenges of the future.

We value the partnership between home and school, as we believe that strong collaboration leads to the best outcomes for our students. We encourage parents and caregivers to actively participate in their child's educational journey, whether it's through attending school events, volunteering, or engaging in regular communication with teachers.

Tomerong Public School is more than just a place of academic learning; it is a community that promotes respect, kindness, and resilience. We have a strong focus on the development of social and emotional skills, promoting positive relationships and fostering a sense of belonging for all students.

Together, let us continue to create a positive and inspiring learning environment that empowers our students to become lifelong learners and responsible citizens.

Thank you for your ongoing support and partnership. I look forward to a successful and rewarding journey at Tomerong Public School.

Rob Haigh
Principal

How to contact us

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<i>Phone</i>	02 4443 4376 or 02 4443 5407
<i>Email</i>	tomerong-p.school@det.nsw.edu.au
<i>Web</i>	http://www.tomerong-p.schools.nsw.edu.au/
<i>Facebook</i>	https://www.facebook.com/Tomerong-Public-School-713114098818035/

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Learning

Student Outcomes

At Tomerong Public School, student success is measured not only by academic results, but also by the values, skills and attitudes that students develop and display. Our staff provide students with opportunities for academic and social development, which will enable them to graduate with the following attributes:

- To be a self directed learner
- To take responsibility for their own actions and behaviours
- To have a sense of social justice
- To have an enquiring mind
- To have a sense of achievement and a positive sense of wellbeing
- To be a responsible and active member of the community.

Subjects

Our school teaches NSW Syllabus for the Australian Curriculum. Subjects taught at our school are: English, Mathematics, Science, Geography, History, Creative Arts and Personal Development, Health & Physical Education (PD/H/PE).

The school reports to parents on student progress twice a year at the end of each Semester (Terms 2 & 4). However, parents are welcome to discuss their child's progress with their class teacher at any time. We do ask that you contact the teacher on Class Dojo or the school on 4443 4376 so that an appointment can be made.

Student Wellbeing

At Tomerong Public School we focus on the teaching of positive values, students are taught to be respectful and responsible school citizens. The school values strong links to the wider community and sees the education of children as a shared responsibility of parents and students in partnership with the teachers. We have strategies in place to promote good discipline and effective learning. These include, a curriculum developed to meet student needs, the consistent use of good behaviour management techniques, programs aimed at developing self regulation, communication and responsible decision making, building networks to support our students and their families and school values that are consistently applied.

Our school is focused on the development of positive relationships within the school and the provision of opportunities for students to take responsibility for their actions in a wide variety of situations.

School Learning and Support Teacher

Tomerong Public School has a Learning and Support Teacher who works with students with additional learning and support needs to enjoy the same opportunities and choices in their education as their peers.

School Counsellor

At Tomerong Public School the school counsellor provides valuable support for students and is an integral part of the school's Learning Support Team. The school counsellor works closely with students, parents and teachers to provide counselling and psychological assessment for students with specific needs.

Learning

Library

Our Library provides a place for children to explore and enjoy some wonderful resources to help instil a love of reading for life. The Library houses the latest in fiction, non-fiction and teaching resources. These resources are available for individual borrowing or class use. Our Teacher/Librarian is at the school for two days each week, during which time, each class will visit for a Library lesson and for the sharing of quality literature. All students are encouraged to borrow regularly from the Library.

The use of a library bag is essential in order to keep our resources in top condition for all to enjoy, therefore, we ask that parents ensure that their child has their library bag on library borrowing day. Volunteers are always most welcome in our Library and can assist with book covering. Please contact our Teacher/Librarian if you would like to help out in the Library.

Technology

Our school is equipped with the latest learning technologies, including iPads, laptops and interactive whiteboards in each classroom to support student learning.

Sport

The physical fitness and wellbeing of our students is a priority. Regular lessons place emphasis on hand-eye co-ordination, game skills, positive attitudes and a knowledge of rules and fair play. Friday is sport day for K-6 at Tomerong and all students are encouraged to wear their sports uniform on that day.

All students are allocated a House group when they enrol at Tomerong. These groups compete for a House trophy at various sporting events throughout the school year. Tomerong Public School House groups are Acacia (yellow/gold), Spotted Gum (blue) and Turpentine (green).

Throughout the year, students have the opportunity to participate in school swimming, cross country and athletics carnivals. Students over 8 years of age also attend sporting trials and gala days where the students will compete against other schools from the district in sports such as soccer, netball, AFL and dragon tag. These events are organised by the South Shoalhaven Primary Schools Sports Association (P.S.S.A.) of which we are a member.

Fruit/Vegetable Break - Crunch & Sip

As part of our program to promote healthy eating, each class will stop for a short fruit or vegetable break each morning. We ask that parents please ensure that their child has a piece of fruit or vegetable prepared each day. For additional information and ideas about Crunch & Sip, please visit: <https://www.crunchandsip.com.au/parents>.

Special Religious Education

Special Religious Education (formerly known as Scripture) sessions are currently conducted in half hour time slots each Friday afternoon. Our SRE teachers are volunteers from local churches, however, classroom teachers remain with students during these sessions. Tomerong Public School currently offers lessons in Catholic religion only. Students who do not participate in Special Religious Education groups will be supervised by a classroom teacher.

Daily Routine

Car Parking & Pedestrian Access

Car parking spaces in the school grounds are very limited and so are only available for staff, disabled parking and delivery vehicle access. Parent parking is available on Hawken Road and Church Street. Parents and students can access the school grounds via the Hawken Road pedestrian gate, next to the Tomerong Post Office or off Church Street through the pedestrian gate via the Council Playground, this is the safest option. Please take note of all bus zones and other signs. **For safety reasons, the driveway and car park are not to be used for pedestrian access at any time.** For the safety of our students, we ask that parents/carers use the designated School Crossing, on Hawken Road, at all times.

Bikes At School

Children under the age of ten are not encouraged to ride their bicycles to school unsupervised, as they generally do not have sufficient awareness of road safety issues. All students who ride a bike to school must wear a protective helmet. Riders must always walk their bike when inside the school grounds to the designated bicycle storage area, on the northern side of the school grounds, behind the Sensory Space.

Bus Travel

Tomerong Public School is serviced by buses from Nowra Coaches (Premier) and ShoalBus. All students in Kindergarten, Years 1 and 2 are eligible for free bus travel, but students in Years 3 to 6 must live more than a 1.6km radius from the school to qualify for free bus travel. Parents can apply for a bus pass for their child by visiting transportnsw.info/school-students.

When students are transitioning from Year 2 into Year 3, a new online application through Transport NSW only needs to be submitted if you have changed address since your child first enrolled at school. If your child has not changed address in that time and they are eligible for free bus travel, bus passes are processed by the bus company and sent to the school for distribution in Term 1.

Students are required to show their bus pass as they get on the bus and if lost, bus passes can be replaced by the bus company at a cost to parents. Parents can apply for a replacement bus pass by visiting the website above. Likewise, when students move house and are still eligible for free bus travel, they must apply for a new bus pass by visiting the website above.

Behaviour on the bus is the responsibility of the bus companies who may suspend the pass of any student who does not behave in a safe and sensible manner. All students are expected to behave appropriately as they travel to and from school.

School Drive Subsidy

School Drive Subsidy is administered by Transport for NSW and is available to NSW residents in areas where there is no public transport to drive an eligible student all or part of the way to school. The subsidy is for driving school students to school or to the nearest transport pick up point (bus stop) by private motor vehicle. Information about the subsidy can be found by visiting the following link:

<https://apps.transport.nsw.gov.au/ssts/schoolDriveSubsidy#/schoolDriveSubsidy>.

School Assemblies

A brief morning assembly is held each Monday at 9:15am in the Covered Outdoor Learning Area (COLA). This is when messages and events are announced. Formal whole school assemblies are held fortnightly on a Monday, usually at 2:30pm, however, times may change depending on what will be presented at the assembly. Please check the Newsletter for times. These assemblies are conducted by the student leaders. Class, Sport, Special Awards and Class Presentations are also presented at this time. Parents and friends of the school are always welcome to attend these assemblies.

Daily Routine

Office Hours

Our friendly school administration staff provide daily support to our students, teaching staff, visitors and members of our school community. Our office operates between 8:30am and 3:30pm from Monday to Friday. You can contact us in person or by phone on 4443 4376.

Email enquires can be sent to tomorong-p.school@det.nsw.edu.au and they will be directed to the appropriate staff member. For all enquiries outside of these hours, you may leave a message on the school's answering service and our administration staff will return your call as soon as possible.

Class Hours

Students are supervised from 8:45am until 3:10pm.

Classes commence at 9:15am.

On Monday mornings, students first assemble in the Covered Outdoor Learning Area (COLA), Tuesday to Friday students line up at their classrooms.

Lunch is from 11:05am until 11:55am.

Recess is from 1:55pm until 2:25pm.

Departure time is at 3:10pm.

Before & After School Care

Tall Trees Before and After School Care, conducted by the Tomerong Parents & Citizens Association, operates each school morning from 7am - 9:00am and each afternoon from 3:12 - 6pm. Students can attend on set days, or on a casual basis when parents require the service. Please direct all enquires to the Before & After School Care staff on 0490 337 292 or email talltreesoshc@gmail.com. Enrolment forms are available from the Before & After School Care building or from the office waiting room.

Attendance

Students are required to attend school every day, including special days and sport days, unless they are sick or there are authorised reasons why they cannot attend. It is a Department of Education requirement that an explanation for each absence needs to be provided to the school as soon as possible.

A daily SMS message is sent to parents of ALL students who are marked as absent on the class roll. Over the course of a week, multiple staff members carry out absence monitoring processes, therefore, messages are sent regardless of whether the school has received an explanation for the absence or not. Please disregard the text message if you have already given an explanation for the absence.

Options for providing an explanation for absences are:

- **Explain the absence through School Bytes**
- **Email the school at tomorong-p.school@det.nsw.edu.au**

If your child will be absent for five days or more, an Application for Extended Leave form will need to be completed prior to the leave. Once the absence is approved by the Principal, a Certificate of Leave will be issued to parents. Extended Leave forms can be completed by accessing the Forms tab in the School Bytes Parent Portal.

Regular attendance is essential if your child is to reach his or her full potential.

Late Arrivals & Early Departures

When parents and carers collect their child early from school, we ask that they first go to the administration office to request an early leavers pass. Likewise, when a student is late for school or being returned after an appointment, parents should accompany them to the office to provide an explanation for the absence. A late/absence slip will then be generated for the student to hand to their classroom teacher.

Parents are encouraged to ensure that students arrive at school on time each day. Arriving on time every day, allows for socialising with friends prior to the commencement bell and helps to set a student up for their day of learning.

To minimise disruption in your child's learning, we ask parents and carers to make appointments for your children outside of school hours.

Administration

Application to Enrol

When enrolling a child into a NSW Public School for the first time, parents and carers can submit an online application by visiting the school's website. Personal information provided on the form will be obtained for the purpose of processing a student's application for enrolment. It will be used by the Department of Education for general student administration and communication and other matters relating to the education and welfare of the student. While the provision of this information is voluntary, if you do not provide all or any of this information, it may delay or prevent the processing of an application for enrolment. You may access or correct any personal information by contacting the school or by completing a change of details form in School Bytes.

Proof of Residence

The Enrolment of Students in NSW Government Schools policy is in place to assist schools to meet their obligations under the Education Act 1990 - to ensure that every student has a place at their local school.

When enrolling a student at Tomerong Public School, parents and carers are asked to provide documents using the 100-point residential check below to confirm they live within the school's designated intake area.

Acceptable documents are as follows:

Documents showing the full name of the child's parent	Points
1. Only one of (i.e. No additional points for additional documents) <ul style="list-style-type: none">• Council rates notice.• Lease agreement through a registered real estate agent for a period of at least 6 months or rental board bond receipt.• Exchanged contract of sale with settlement to occur within the application school year.	40
2. Any of the following <ul style="list-style-type: none">• Private rental agreement for a period of at least 6 months.• Centrelink payment statement showing home address.• Electoral roll statement.	20 each
3. Any of the following documents <ul style="list-style-type: none">• Electricity or gas bill showing the service address.*• Water bill showing the service address.*• Telephone or internet bill showing the service address.*• Drivers licence or government issued ID showing home address.*• Home building or home contents insurance showing the service address.• Motor vehicle registration or compulsory third party insurance policy showing home address.• Statutory declaration stating the child's residential address, how long they have lived there and any supporting information or documentation of this.	15 each *up to three months old

Immunisation & Birth Certificate

To enrol your child at Tomerong Public School, parents and carers are asked to provide an immunisation certificate showing the status of their child's immunisation history e.g. up to date, not up to date or can't be immunised for medical reasons. If an approved immunisation certificate is not provided at enrolment, students can still be enrolled, but they will be considered as unimmunised in the school's Immunisation Register and parents may be asked to keep their child at home during an outbreak.

Parents and carers are also asked to provide a Birth Certificate to confirm their child's identity. If your child is a permanent resident, but not an Australian citizen, you will also need to provide a Passport and a current Visa.

Administration

Family Contact Details

Upon enrolment at school, parents and carers will provide their contact details to the school. Should any of those details change over time, we ask that parents and carers complete a Change of Details form on the School Bytes Parent Portal or notify the school promptly, so that the information can be updated against your child's record. This includes; postal address, mobile and phone numbers and email addresses. It is also very important to periodically review your child's Emergency Contacts, as these can vary with each sibling, their contact details can change over time or they have moved away. Keeping contact details up to date is crucial when a child is unwell or there is a medical emergency. It can be very distressing for a sick or injured child when a parent cannot be contacted.

Custody Arrangements

Parents have a responsibility to advise the school if any change to family circumstances occur which has the potential to impact on the relationship between the school and the parents, children and other family members. If court orders are obtained by one or both parents, a copy of the orders should be provided to the school as soon as possible. The school's actions will be consistent with the court order.

Unless the school is informed otherwise, such as through the provision of court orders or updated information, it will rely on the parenting arrangements outlined in the child's enrolment form. In the absence of specific instructions, the school will assume that both parents share equal parental responsibility for their child. This means the school will treat both parents as having equal rights, duties, and responsibilities regarding their child's education and welfare.

Communication Between Home & School

Students thrive when there is strong connections between home and school. Good communication facilitates an effective partnership between families and school. Our staff endeavour to be as accessible to parents as possible and we encourage parents to make contact if they would like to discuss any aspect of their child's time at school. Keeping parents informed about school activities and events is disseminated in various ways.

Our school's Newsletter is produced fortnightly on a Monday and is distributed to our families via an emailed link as well as a notification on School Bytes. As well as providing information regarding upcoming school events and services, the Newsletter also highlights our student's learning activities and their achievements. Please take the time to read the Newsletter. You can also access the Newsletter via the school's website at: [website https://tomorong-p.schools.nsw.gov.au/](https://tomorong-p.schools.nsw.gov.au/).

Classroom teachers will also provide a class newsletter, usually at the beginning of Term 1, detailing curriculum content, homework expectations, library days and other planned activities. Parents can also keep up to date with current events via our school's Facebook page.

For daily communication, such as providing explanation for student absences, parents are encouraged to record their child's absence on the School Bytes Parent Portal, contact the teacher directly through Class Dojo, email the school at tomorong-p.school@det.nsw.edu.au, or call on 4443 4376.

Mobile Phones

Mobile phones are not needed as contact can be made, if necessary, through the administration office. Any student carrying a mobile phone will be required to leave it at the office in the morning and collect it before leaving school in the afternoon. The school does not accept responsibility for any phone lost, stolen or damaged at school.

Administration

Authority to Publish

From time to time, Tomerong Public School will include images of current students in the school's Newsletter, on the school's website and Facebook page and in promotional material, such as brochures, prospectus and the school's information booklet. Also, on occasion, the school receives requests from local newspapers to publish images and names of students when covering school based activities. Upon enrolment, parents are requested to complete an Authority to Publish form in School Bytes. Parents should indicate whether or not permission is granted for their child's image to be used in any of these formats. Should you wish to withdraw your permission for the use of these images an Opt Out form should be completed in School Bytes.

Activity Consent

Every year, students will participate in a number of extra curricula activities and excursions for which we need parental or caregiver consent and in these instances consent forms will be available on the School Bytes Parent Portal. These will outline the specifics of the activity and the cost involved. Under the Activities tab, parents and carers will see the Activity Name and once consent is granted, can go to Statement of Accounts where the option to pay in full or in instalments will appear. We encourage parents and carers to action consent for activities promptly as this greatly assists in organising extra curricula activities for our students. Instructions on setting up and using School Bytes is posted in the school's Newsletter.

Permission for students to attend Short Walking Activities around the local area, outside of school grounds, is sort annually. These excursions can include, a visit to the Tomerong Rural Fire Station, attending the School of Arts hall for school activities, Clean up Australia Day or a historical village walk.

Payment for Activities & Money Collection

Tomerong Public School uses the student administration and finance platform, School Bytes. This platform provides parents and carers with the option to make online payments, download receipts, use any credits available, view payment history, request a refund and grant consent for excursions and activities digitally. Parents and carers are urged to set up their Parent Portal as soon as their child is fully enrolled to ensure that you receive all the benefits of this system. Instructions on setting up your Parent Online Portal is distributed to new families upon enrolment and can also be found in the school's Newsletter. The School Bytes payment portal is the preferred method of payment. Our administration staff can also provide over the phone assistance, so please don't hesitate to call on 4443 4376 if you require any assistance.

Money for activities can also be placed in a paper bag or envelope (**please don't send money in single use plastic clip lock bags**) sealed securely and labelled with the student's name, class, amount and reason for payment. These envelopes are to be sent to the office, in the morning, prior to the commencement of classes, so that any monies can be processed during the day. A receipt will be emailed to parents or carers. If paying for an activity by cash, we request that the correct amount be placed in the envelope. If change is to be given, this will be sent home with the student unless otherwise requested.

Voluntary Contributions

At the beginning of each school year, families are asked to contribute towards the ongoing costs of providing resources for student use throughout the year. Voluntary Contributions are reviewed and determined each year at the first P&C meeting in Term 1. The funds collected from Voluntary Contributions are used to purchase classroom resources such as home/school readers' and topping up reading schemes.

Administration

School Visitor Check-in

All Visitors to the school need to check in, however, this is not necessary for regular daily drop-off and pick-up. When visiting the school to assist as a volunteer, for a meeting with your child's teacher or attending school assemblies and special activity days, parents will need to:

- Read the site safety induction requirements if you haven't already done so.
- Scan the QR code with your smartphone camera or QR code reader. QR codes can be found in the office waiting room and outside of your child's classroom.
- Following the steps on the Service NSW app.
- If you don't have a smartphone, please use the concierge iPad located in the office waiting room.

Don't forget to check out on the app when you leave.

Medication, First Aid & Sick Bay

Our administration, support and teaching staff are dedicated to ensuring the health and wellbeing of all students is our highest priority.

If your child has an existing medical condition, please advise our administration staff. Parents and carers are required to provide the school with a current Individual Health Care Plan for severe asthma, anaphylaxis, epilepsy and diabetes or any other medical condition that may require emergency care. This management plan should be developed in consultation with your family doctor.

Sometimes it is necessary for a student to take prescription medications. We ask parents to arrange for medication to be administered at home before and after school. However, if a child needs medication throughout the day, parents may request support by contacting our office staff who will provide a Student Health Condition Support request form. Please note that the school does not administer any non-prescription medications, such as paracetamol, anti-inflammatory, antihistamines, cough medicines etc unless it is for a diagnosed condition and prescribed by your child's doctor.

If your child requires Asthma medication, an Asthma Action Plan from your child's doctor will need to be provided to the school (even if your child self-administers). Parents and carers are also asked to provide the school with Asthma medication and a Spacer which will be stored at the office. Students may carry their own Asthma medication, however, parents and carers will need to complete a form seeking permission for a student to carry and administer their own medication.

Our school administration staff at Tomerong Public School are first aid trained and hold a current Apply First Aid certificate with St Johns Ambulance. Minor first aid will be provided to all students when required, however, in more serious cases, parents and/or an ambulance will be called if necessary. If a child is sick and admitted to the sick bay, parents will be contacted and requested to come and collect their child when needed. Please keep your child at home if they show signs of illness prior to leaving for school as this will help to ensure that the spread of infection is kept to a minimum.

Please don't hesitate to call our office staff if you need to discuss anything in relation to your child's health care needs.

Lost Property

Our staff will always endeavour to return all labelled clothing to its owner, although the responsibility for the care of personal property rests with each student. All items of clothing, including shoes should be labelled with the current owner's name. Please also label lunch boxes, pencil cases, school bags, hats and other easily misplaced property.

The lost property box is located outside of the Learning Support Hub and can be accessed by students and parents during school hours. Students are encouraged to check through it regularly for any missing items. The lost property box is cleaned out at the end of each term and any unlabelled articles of uniform are laundered and placed in the used clothing pool.

Policies

School Uniform

The Tomerong Public School community has an established uniform policy. Students are expected to be in uniform each day unless exceptional circumstances arise.

The school's uniform provider is Lowes, Nowra where parents and carers can purchase uniform items both in store and online.

The Tomerong Public School uniform is as follows:

Girls Summer Uniform

Maroon and white checked dress, culottes or maroon skirt. White collared polo shirt. Black shoes or runners. White socks.

Girls Winter Uniform

Maroon and grey pleated skirt. Grey trousers. White collared polo shirt. Maroon jumper. Maroon jacket. Maroon tracksuit. Black shoes or runners. White socks or grey tights.

Girls Sports Uniform

Maroon skirt. Maroon sports shorts. Gold collared polo shirt. Runners. Gold socks.

Boys Summer Uniform

Grey shorts. White collared polo shirt. Black shoes or runners. Grey socks.

Boys Winter Uniform

Long grey trousers. White polo collared shirt. Maroon jumper. Maroon jacket. Maroon tracksuit. Black shoes or runners. Grey socks.

Boys Sports Uniform

Maroon sports shorts. Gold collared polo shirt. Runners. Gold socks.

School Hats

Australia has a high incidence of skin cancer. Skin damage is the result of cumulative exposure to the sun and most damage occurs during childhood and adolescence. Under the school's 'Sun Safe' policy it is compulsory for all students to wear a broad brimmed hat each day in the playground. School hats with the school logo can be purchased from Lowes, Nowra.

A 'NO HAT - NO PLAY' policy is followed at Tomerong. Students without hats are required to sit in the Covered Outdoor Learning Area (COLA). Parental support would be appreciated in assisting us in implementing our 'Sun Safe' policy.

Second Hand Uniforms

Second hand items are available for purchase for a gold coin donation. The Second Hand Uniform Pool is located in the entrance to the Before & After School Care building and is open during school hours. If you would like to access the Second Hand Uniform Pool, please ensure you check in and out as a visitor at the office upon arrival and departure.

Please don't forget to write your child's name on each article of clothing.

The P&C are always seeking donations of uniforms that have been outgrown, so if you would like to donate these to the school, please drop them off at the office. All donations are very much appreciated.

Policies

School Uniform Options

			
	Hat Broad Brim	Polo Everyday S/S White	Polo Sport Maroon/Gold
			
Summer Dress	Polo Everyday White L/S	Jumper Maroon	Fleece Jacket with Hood
			
Summer Cullottes	Winter Skirt	Sport Skirt & Short	Mesh Shorts Maroon
			
Short Gabardine Grey	Pants Cargo Grey	Grey Tailored Trousers	Straight Leg Track Pants
			
Grey Tights	Sock Ankle Grey	Sock Ankle White	Sock Sport Gold

Parent Participation

Parents and Citizens Association

Children learn best when parents and staff work together in partnership and when parents and teachers share the responsibility for this partnership.

The Tomerong Public School Parents and Citizens Association (P&C) has been in operation since 1924. Our school is fortunate in having an active, valued and supportive P&C Association which works towards providing the best for your child and all parents are encouraged to become involved.

Our Parents and Citizens Association is a forum for participation in discussion and decision making. Its objective is to promote the interests of the school and to assist in providing resources to the school. The P&C raise funds for the purchase of teaching and learning resources and offer guidance, support and expertise in the development of school facilities, policies and curricula.

Regular meetings are held in weeks 3 and 9 of each term, with the date and time of each meeting notified in the school Newsletter. These meetings enable parents and citizens to come together to determine the needs and aspirations of the school community. The Annual General Meeting (AGM) is scheduled for February each year.

The P&C conducts a range of fundraising activities throughout the year, when they call upon all parents and carers to become involved. All funds raised by the P&C are used for the benefit of all students at Tomerong Public School.

Canteen

Tomerong Public School has a 'Healthy Canteen' which provides a variety of freshly made, nutritious food for the students. The canteen operates for lunch each Wednesday. The canteen is run by the P&C Association and is co-ordinated by volunteers.

The canteen menu is regularly reviewed and can be downloaded from the school's website at <https://tomerong-p.schools.nsw.gov.au/> by clicking on the Parents and Citizens Association tab and selecting Canteen. It can also be accessed via the Resources tab in School Bytes. Printed canteen menus can be obtained from the office waiting room.

Online ordering is the preferred method of receiving orders and can be done by using the Flexischools ordering system. Instruction for using Flexischools is available in the P&C Canteen tab on the school's website. If sending in cash orders, please write the order on a paper bag (no single use plastic bags please), with your child's name, class and order clearly marked. These orders can be placed in a container which is located on the canteen serving counter.

In order to provide freshly made lunches, volunteers are needed each week. If you would like to volunteer to assist in the canteen, you can place your name on the roster which is located on the canteen door. Your support will ensure that our canteen can continue to provide this valuable service to our students and families.

Parent/Carer Volunteers

We value the support of our parents, carers, grandparents and friends. Parents and carers are most welcome as volunteers at our school and can assist in a variety of ways, e.g. reading groups, Library book covering, canteen, timekeeping (sporting events), etc.

Should you wish to be a volunteer, it is a requirement of the Child Protection (Working with Children) Act 2012 that all persons undertaking voluntary work at a school, will need to complete a Declaration for Non-Child Related Workers form. You will also need to provide, one government-issued photo identity document with full name, date of birth and current residential address and if relevant, one change of name document. The Department may verify any document with the issuing authority. These documents will need to be provided prior to volunteering for the first time. Declaration forms can be accessed in the Resource Tab in the School Bytes Parent Portal or can be obtained from the administration office.

Class Dojo

Class Dojo Information for Parents - A Guide to Getting Started

What is Class Dojo?

Class Dojo is an educational communication platform that connects teachers, students, and parents in a collaborative online environment. It provides a space for real-time updates, communication, and engagement between teachers and families.

Why is Class Dojo Important?

Class Dojo offers several benefits for parents, teachers, and students:

Real-time Updates: Parents can receive instant updates on their child's classroom activities, assignments, and announcements.

Communication: It facilitates seamless communication between teachers and parents, allowing them to stay connected and engaged in their child's education.

Transparency: Parents can gain insights into their child's behavior and progress, promoting a transparent and open educational experience.

Engagement: By using Class Dojo, parents can actively participate in their child's learning journey, reinforcing positive behaviors and supporting their academic growth.

Collaboration: Teachers and parents can work together to address any challenges or concerns that may arise.

How to Sign Up for Class Dojo:

Invitation: Teachers send an invitation link or code to parents at the beginning of the school year.

Create an Account: Click on the link provided in the invitation. You will be prompted to create a Class Dojo account using your email address or a social media account.

Connect to Your Child: Once your account is created, you can connect to your child's class by entering the unique class code provided by the teacher.

Explore the Features: Familiarise yourself with the various features, including announcements, messages, and your child's progress.

How and Why Teachers Use Class Dojo:

Behavior Tracking: Teachers use Class Dojo to track and reinforce positive behaviors in the classroom. Students can earn points for participating, being respectful, and completing assignments.

Announcements: Teachers can share important announcements, such as upcoming events, assignments, and projects, keeping parents informed.

Messaging: Class Dojo enables private messaging between teachers and parents, allowing them to discuss concerns, progress, or any other matters related to the child's education.

Photos and Videos: Teachers can share photos and videos of classroom activities, projects, and achievements, giving parents a glimpse into their child's daily school life.

Portfolios: Class Dojo serves as a digital portfolio where teachers can showcase students' work and accomplishments over time.

Engagement Challenges: Teachers may create engaging challenges or activities for students and parents to complete together at home.

By using Class Dojo, parents can stay actively involved in their child's education, maintain open lines of communication with teachers, and support their child's overall development.

If you have any further questions or need assistance, don't hesitate to reach out to your child's teacher.



Award System

To assist teachers in achieving a positive learning environment, Tomorong Public School has a school Award system in line with the school values.

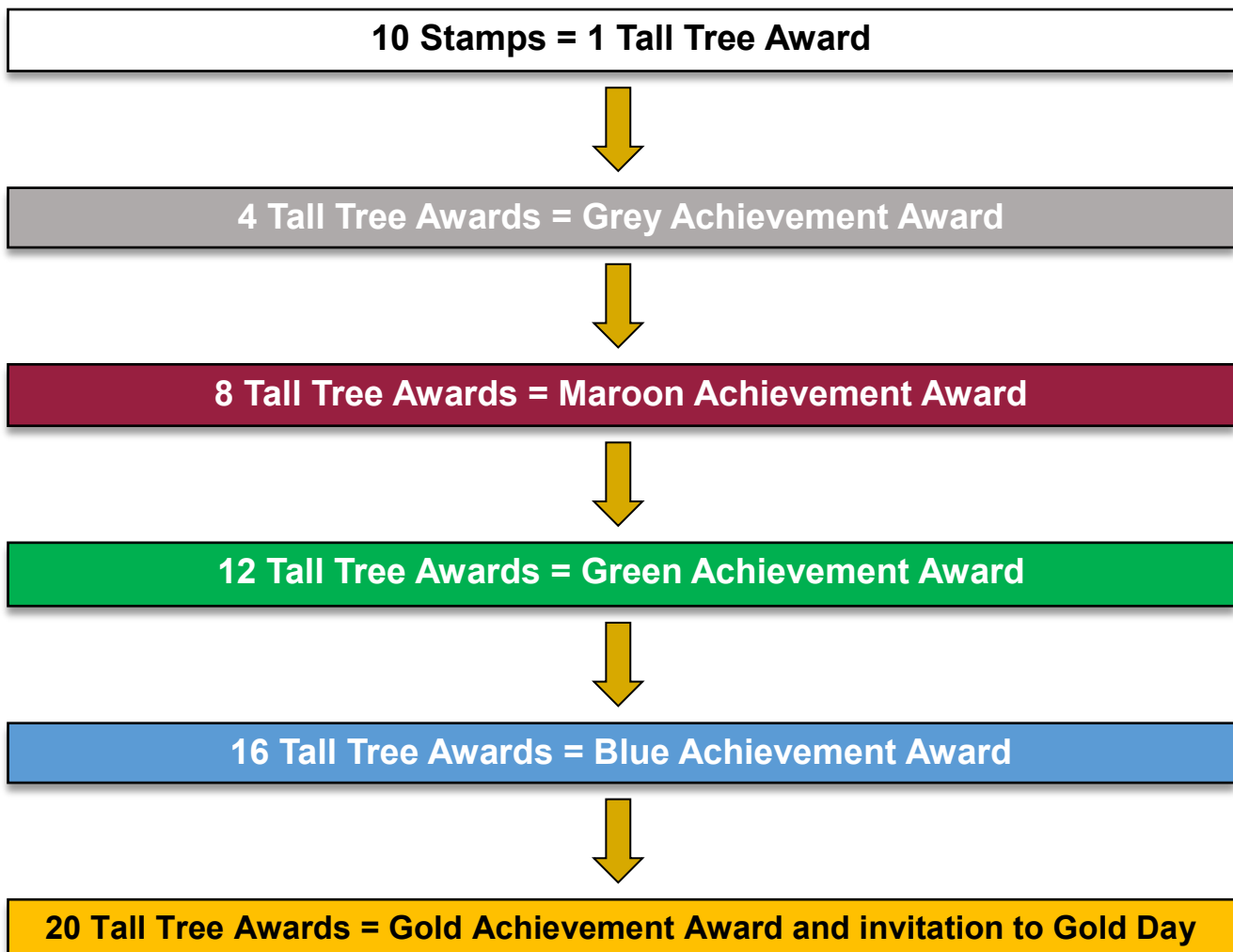
Students progress through five coloured award categories, receiving grey, maroon, green, blue and gold certificates as identified in the flowchart below.

Achievement Awards are presented at fortnightly assemblies and recipients are announced in the school's Newsletter.

Students who receive any coloured Achievement Award in a term are invited to a reward day at the end of that term.

Students who receive a Gold Award throughout the year are invited to a Gold Day at the end of the year where they will celebrate their achievements with a reward, which is usually held off site.

Tall Trees Award System Flowchart





Code of Behaviour and Expectations

We are Safe

- Hands and feet to yourself
- Stay in bounds
- Use equipment safely
- Wait your turn
- Walk on concrete

We are Responsible

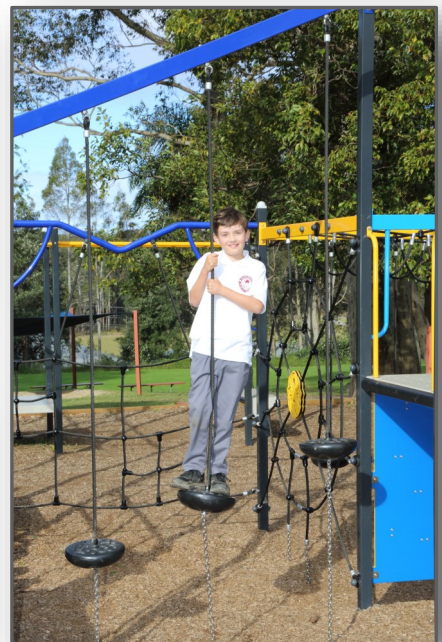
- Follow instructions
- Right place, right time, right thing
- Take care of your own belongings
- Tell the truth
- Accept responsibility for your actions

We are Respectful

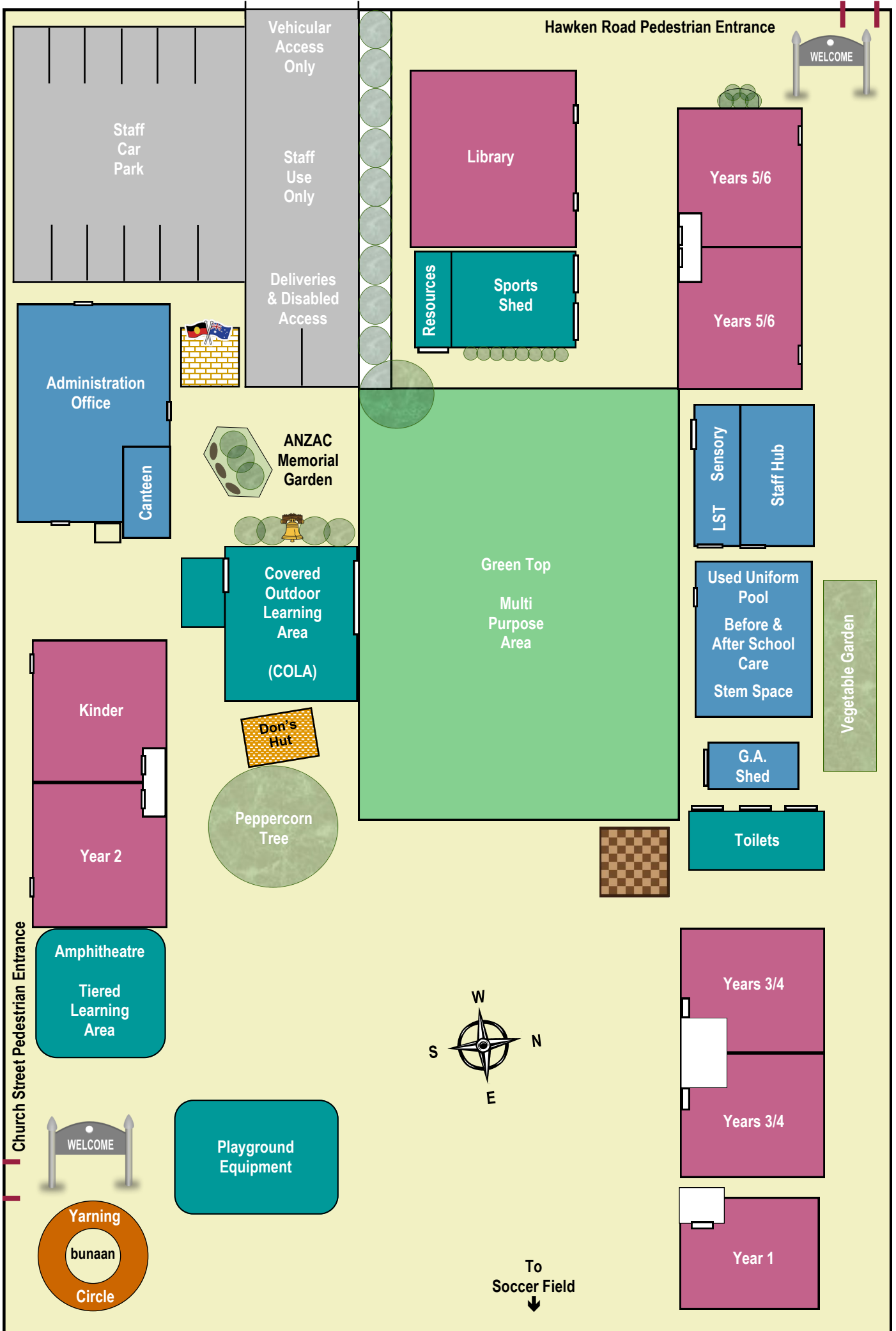
- Speak politely and be a good listener
- Respect other people's property
- Respect personal space
- Display good manners
- Consider the feelings of others

We Do Our Best

- Wear school uniform
- Complete quality work
- Challenge yourself
- Actively participate
- Be a resilient learner



Parent Parking available on Hawken Road



Parent Parking available on Church Street

Church Street Pedestrian Entrance

Hawken Road Pedestrian Entrance

Staff Car Park

Vehicular Access Only

Staff Use Only

Deliveries & Disabled Access

Administration Office

Canteen

ANZAC Memorial Garden

Covered Outdoor Learning Area (COLA)

Kinder

Year 2

Amphitheatre

Tiered Learning Area

Playground Equipment

Yarning bunaan Circle

Library

Resources

Sports Shed

Green Top Multi Purpose Area

Don's Hut

Peppercorn Tree

Years 5/6

Years 5/6

LST Sensory

Staff Hub

Used Uniform Pool
Before & After School Care
Stem Space

Vegetable Garden

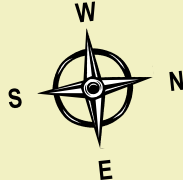
G.A. Shed

Toilets

Years 3/4

Years 3/4

Year 1



To Soccer Field